



NATIONAL HIGH SCHOOL MOCK TRIAL CHAMPIONSHIP



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Please Note: This handbook will be finalized, professionally printed in booklet size and distributed at the Registration and Information Desk at the Hyatt when you arrive in Albuquerque. This format is provided only for your ease of reading onscreen or printing. We look forward to see you soon!



NATIONAL HIGH SCHOOL MOCK TRIAL CHAMPIONSHIP



Contact Information

2012 Host Committee

Co-Chairs

The Hon. Richard C. Bosson
New Mexico Supreme Court

David M. Berlin, Esq.
Board Chair, Center for Civic Values

2012 Host Director

Michelle Giger, President and CEO
Center for Civic Values

2012 Scoring Coordinators

Larry Bakko, NHSMTTC Scoring
Expert
Anthony Gonzales, Treasurer and
CFO, Center for Civic Values

Tournament Website

www.2012nationalmocktrial.org

Voice

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PO Box 2184
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In Memoriam



The Hon. Gene and Glynnie Franchini

The 2012 National High School Mock Trial Championship is dedicated in loving memory to Gene and Glynnie Franchini, who were fondly known as the Godparents of the New Mexico Mock Trial Program. The Franchinis were familiar faces at the National Championship for more than two decades.

Justice Franchini was a member of the Center for Civic Values' Board of Directors and chaired its mock trial committee. His unending passion to help young people learn about the law led him to serve each year as a judge in regional, state and national mock trial competitions, and the students whose lives he touched admired and respected him tremendously.

Although not an attorney, Glynnie was as much a part of mock trial as Gene: she attended countless trials to watch him judge, accompanied the New Mexico team to the National Championship year in and year out, and often arranged an exciting day in Santa Fe for the state champion team that included visits with various elected officials and a luncheon with the Justices of the State Supreme Court.

Gene passed away suddenly on November 4, 2009, while doing what he enjoyed most – speaking to students about the law. Glynnie followed Gene on February 9, 2012. Losing them was a devastating blow to the state, the legal profession and all those who knew and loved them. We will remember and miss them always.

Sponsors and Donors (as of March 17, 2012)

Franchini Circle - \$25,000 and up

Center for Civic Values
National High School Mock Trial
Championship, Inc.
State Bar of New Mexico

Guardian – \$10,000 and up

American Board of Trial Advocates
Foundation
InfoTeam Internet Solutions

Champion – Up to \$9,999

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Patron – Up to \$4,999

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State Bar of New Mexico, Inc.
Gerald and Debbie Dixon
The Joseph C. and Esther Foster
Foundation, Inc.

Benefactor – Up to \$2,499

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Gillooly
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Glynnie H. Franchini
Jack, Lisa, Aidan and Connor Jacks
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Association
Matthew A. Vance
Michelle Giger and Karl Johnson
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Modrall Sperling Roehl Harris & Sisk
PA
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Bar Association of the First Judicial
District
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Community Foundation
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Miller Stratvert PA
Mr. and Mrs. Hal Simmons
Frank Spring
Sutin, Thayer & Browne PC
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The Hon. Bruce and Mrs. Mary Black
Catron Catron & Pottow PC
Hugh Dangler
Michael K. Daniels
Ella Joan Fenoglio
Kastler Law Offices, Ltd.
Kathleen M. Mixon
J. Milburn
Walters Court Reporting

Friend – Up to \$199

Anonymous	Lynn McKeever
David Baca and Georgianne Smith	Jane Meyer
Felix Briones, Jr.	Robert Tito Meyer
Peter J. Broullire, III	Dr. Kate Mulqueen
The Hon. Neil Candelaria	Judy and Tim Flynn-O'Brien
Denise M. Chanez	Peter and Jean Ossorio
Community Bank	Artie Pepin
Matthew Coyte	Barbara A. Romo
Diane P. Donaghy	Deborah S. Seligman
Shannon L. Donahue	Herbert T. Shillingburg, DDS
Katy Duhigg	Mark D. Standridge
Brian F. Egolf	Mr. and Mrs. Douglas Swift
Bruce L. Herr	Ronald T. Taylor
Sue Herrmann	Kim R. Udall
Mr. and Mrs. Lawrence H. Hill	Glenn Valdez
Phyllis D. Hill-Maglione	Walther Family Law
Bonnie and Hank Kelly	Jane Webster
Barbara and John Klautd	The Hon. Elizabeth E. Whitefield-
Barbara Koenig and Michael Maccini	Thorne and Paul Thorne

¡Bienvenidos a Albuquerque, Nuevo Mexico!

On behalf of the Center for Civic Values, the State Bar of New Mexico and National High School Mock Trial Championship, Inc., WELCOME TO ALBUQUERQUE. Along with our cosponsors—the American Board of Trial Advocates Foundation and the University of New Mexico School of Law—we extend a warm greeting!

State Coordinators

If you are not the person responsible for coordinating your team's participation, please forward this material to the appropriate person in your state or territory immediately.

Only one team per state or territory may attend the tournament. Please explore the 2012 National High School Mock Trial Championship website (www.2012nationalmocktrial.org) for additional information about this year's National Championship.

This handbook will assist you and your state champion team as you complete the registration process for the tournament and plan your trip to New Mexico. It contains general information about the competition, registration, and events. All the forms you need for registration are on the website. You

will also find information and instructions about lodging and transportation in this handbook.

Please remember that the time between the case release date and the registration deadline is short — 15 days — so it is imperative that you forward this tournament information to your state champion team as soon as your state competition concludes. It is vitally important to make all participants aware of pending deadlines and important tournament dates. It is also imperative that you communicate regularly with your state champion team, especially if you are the primary point of contact in your state. Thank you, in advance, for your timeliness in sending information to your state champion team.

State Champion Teams

Congratulations on winning your state title this season! We are looking forward to a meeting of forty plus outstanding teams at the National High School Mock Trial Championship in Albuquerque in May. We have been working hard to provide you with a challenging mock trial case, outstanding judges, excellent facilities and great food.

Your team is the ambassador for your state, country or territory. Coaches should encourage all attendees to participate in this tournament and related social events in a professional and civil manner. The *Code of Ethical Conduct* holds all participants to a very high standard of behavior, and we expect each coach to consistently and continually promote this high standard. In addition, we hope you will remember that in addition to the educational value of this event, having fun is also very important. We look forward to hosting an exceptional tournament for you where all participants will enjoy their visit to Albuquerque and will look back on their time in the Land of Enchantment as one filled with good memories

Teams must provide adult supervision at all times for student team members, including at the hotel, during social events and meals and at the Metro, District and US District Courthouses.

Frequently Asked Questions

1. **What is required to register a State Champion team to compete in the tournament?** All required tournament forms must be completed online by April 16, 2012. The \$500 tournament registration fee and payment for events, meals and t-shirts must be received by April 23rd in order for a state champion team to be eligible to compete at the national level. After registering on the website, you receive an confirmation e-mail that includes the total due. Please print and submit a copy of the e-mail with

your payment, which must be received by April 23. Remember to keep a copy of the registration for your records.

2. **How is the "official team" defined at the National Tournament?** The An "Official Mock Trial Team" at the national tournament includes six to eight student team members (playing the roles of attorneys and witnesses on both sides of the case), one primary teacher coach, one primary attorney coach, and the State Mock Trial Coordinator or her/his official designee (hereinafter, designee) for a maximum of eleven (11) members of the official team. (See Rule 3.2)
3. **When and how will the National case materials be distributed for the 2012 tournament?** The case materials will be posted online on Sunday, April 1, at 12:01 AM, Mountain Daylight Time ("MDT"). The Host Director will send an email to all State Coordinators notifying them that the materials have been posted. State coordinators are responsible for ensuring their state champion teams receive this information timely. Hard copies of the case materials are not available from the Host Committee.
4. **Which student(s) may play the role of timekeeper?** At least one student team member must be designated as the team's official timekeeper. This student team member may be one (or more) of the 6 to 8 official team members noted above, or the timekeeper may be a single, additional 9th student team member. Note: A ninth student may accompany the team ONLY if the ninth student is assigned the sole duty of keeping time for all rounds. (See Rule :1. 4)
5. **Will the "official team" receive free tickets to tournament events this year?** Yes. The New Mexico Host Committee will provide *up to* eleven members of the official team (as described above) with complimentary armband tickets to the Thursday evening Pin Exchange and the Saturday evening Awards Gala and Dance. Other individuals, including the ninth student serving as the timekeeper, may purchase tickets on a first-come, first-served basis to those events. Remember: the ninth student is not included in the eleven complimentary tickets provided to the official team.
6. **Are additional event tickets available for purchase?** Yes. All events will require a ticket. This handbook contains information about all tournament events. Ticket order forms are on the website. The State Coordinator or designee must submit all required ticket order forms to reserve space for their state champion team. Tickets to all events must be pre-paid. Checks and money orders are the only acceptable forms of payment. COD's or IOU's, Purchase Orders and Credit Cards are not accepted. Checks or money orders should be made payable to the *Center*

for Civic Values. There will be a \$25 charge for all returned checks.

7. **Who is responsible for providing information to teams advancing to Nationals?** The State Coordinator is responsible for ensuring that the teacher sponsor of the state championship team receives this registration information and the case materials. If it is necessary for additional information to be sent to the teams advancing to Nationals, those items will be sent to the State Coordinator, who in turn should forward the information to the appropriate state championship team contact person.
8. **Who is responsible for communicating with the national host coordinator?** The State Coordinator or designee is the person responsible for submitting inquiries about the tournament from state champion teams to the Host Director. Teams should filter ALL inquiries through the State Coordinator or designee to ensure there is a single point of contact per state.
9. **How are transportation arrangements to be made?** Please refer to the Transportation section in this handbook for detailed information about transportation options.
10. **How will Hotel reservations be handled?** Please refer to the Hotel information section in this handbook for detailed information about hotel reservations. The deadline to make hotel reservations is 6:00 AM MDT on Monday, April 16, 2012. All **TEAM** hotel reservations must be made directly with the Hyatt Regency Albuquerque hotel through the online reservation system (see link on the website) or by calling the group reservation department at 888.421.1442.

All **NON-TEAM** hotel reservations must be made directly with the DoubleTree Albuquerque through the online reservation system (see link on the website). Tournament rates are available **ONLY** to those who follow the reservation instructions outlined in this handbook. Any rooms remaining in the mock trial block after the above deadline will be released. Space may or may not be available in the competition hotel after this date and time. Tournament rates will not be available after this date.

11. **Will practice/meeting rooms be available before the Competition?** Yes. A number of rooms have been reserved at the Hyatt Regency Albuquerque on Wednesday, May 2, and Thursday, May 3, for teams to use as practice/meeting rooms. Space must be reserved through the website. All teams are limited to two practice room slots. Rooms will be reserved on a first-come, first served basis. The practice room schedules will be posted online and at the Registration and Information Desk at the Hyatt Regency Albuquerque.

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12. **Is there a pre-tournament scrimmage policy for the National Tournament?** Neither the New Mexico Host Committee nor the NHSMTC, Inc. Board of Directors has a policy regarding scrimmages. Teams scrimmage at their own discretion and risk.
13. **Who judges the Competition?** Please refer to Rule 5.2 for a complete description of those qualified to judge at the National Championship. State Coordinators are strongly encouraged to invite qualified individuals from their states to attend the tournament as judging panel members. The online judging registration form is available on the website. An e-mail address and cell phone number are required for each judging panel volunteer. Case materials, rules and other information will be distributed *online only* and communication with judging panel members will be handled solely via email.
14. **When will we get our score sheets?** Score sheets will be available for pick up by the State Coordinator or designee beginning at 8:00 AM on Sunday, May 6 at the Registration and Information Desk at the Hyatt. Per the policy of the national board, the score sheets will be locked away after the final round and not distributed to anyone for any reason until Sunday morning. The State Coordinator or designee is the **ONLY** person who may pick up the score sheets on Sunday. If the State Coordinator or designee cannot do so, the team's packet will be mailed to the State Coordinator, and s/he will provide it to the team when they return home. We are sorry, but this procedure cannot be amended for any team, coach, parent, etc., for any reason.

Pre-Tournament Calendar

04/01/12	12:01 AM 5:00 PM	Case materials posted online Practice room/team photo reservations open
04/16/12	6:00 AM	Deadline to make hotel room reservations for tournament attendees
04/16/12		Deadline to complete and submit online all registrations, ticket orders, t-shirt orders
04/19/12	12:00 PM	Deadline to submit case and rules questions
04/23/12		Final posting of the Case and Rules Question and Answer Report
04/23/12		Date all payments must be <i>received</i>
04/25/12		Posting of final version of 2012 Case Materials
All times listed are Mountain Daylight Time (MDT)		

Transportation

Each team is responsible for making its own transportation arrangements, as are all other participants in the event. You can reach Albuquerque easily by air, bus, or car.

Getting to Albuquerque by Air

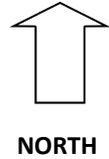
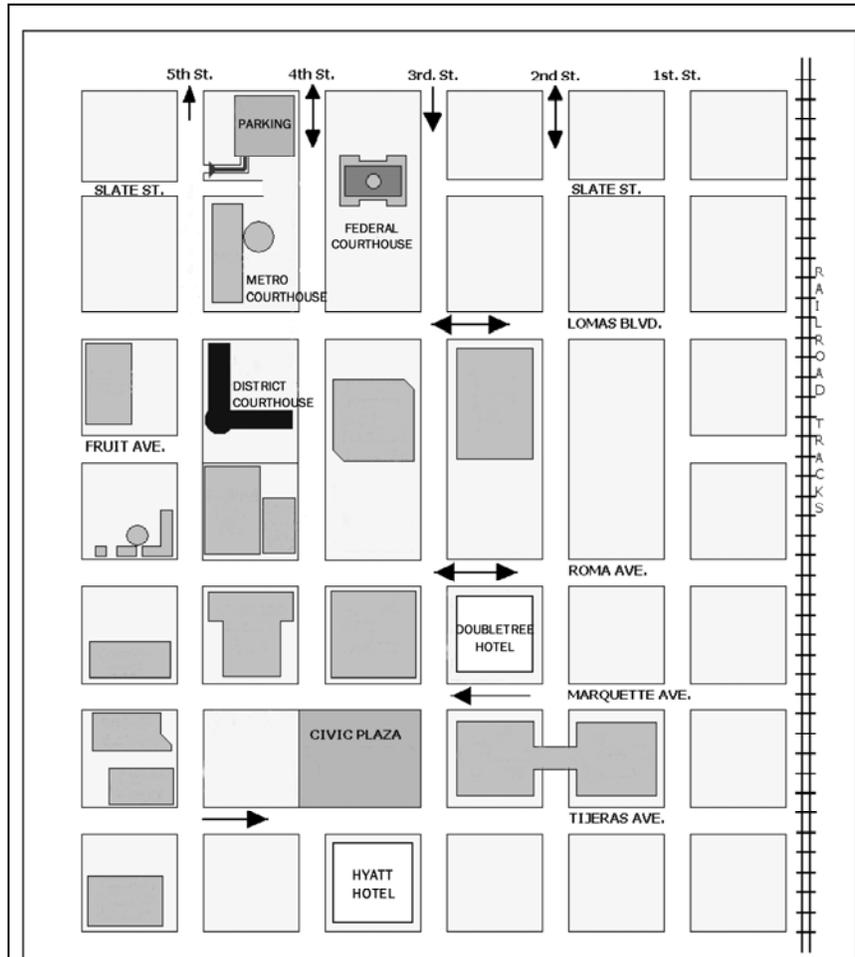
Tournament participants traveling to Albuquerque by plane will arrive at the Albuquerque International Sunport (airport code = ABQ). From the airport, the hotels can be reached by using the airport shuttle or by taxi. Note that taxis are scarce in Albuquerque and other than at the airport, you generally must call and make a reservation. The website provides information about various transportation options in and around the city.

Traveling from the Hotels to the Courthouses

Both the Hyatt Regency and the DoubleTree Hotels are located less than less than a 10-minute walk from all three of the Courthouses that will be used for the tournament. All three court buildings are located at the corner of 4th and Lomas NW.

From the Hyatt, go north across Civic Plaza and proceed straight ahead on (north) 4th Street to Lomas. From the DoubleTree, exit through the back entrance of the hotel onto 3rd Street, take a right (north) and then a left (west) at the first corner, which is Roma. Take Roma to 4th Street, turn right (north) and proceed straight ahead to Lomas.

Map of Hotels and Courthouses



Rounds 1—4 will take place at the District and Metropolitan (Metro) Courthouses. The Championship round is scheduled at the US District (Federal) Courthouse. Teams will enter the District and Metro Courthouses on a staggered basis. Teams will receive their Courthouse entry time for both days at the Coaches' Orientation on Thursday, May 3, at 4:30 PM, in Sendero III.

Hotel

State Coordinators: If your state trials are not finished by April 16 and your state champion team plans to attend Nationals, you will need to reserve a block of rooms to: (1) meet the hotel reservation deadline; (2) ensure guest room availability for your team; and, (3) obtain the group rate.

All Team Attendees Must Stay at the Hyatt Regency Albuquerque Hotel.

The special championship group room rate at the Hyatt is \$110 plus state and local taxes for a net rate of approximately \$125. Each team must reserve guest rooms by using the link on the website or by calling (888) 421-1442. See the website for Group Name and Group Code. Reservations must be guaranteed with a major credit card.

All Non-Team Attendees Must Stay at the DoubleTree Albuquerque Hotel.

The special championship guest room rate at the DoubleTree Albuquerque is \$129 plus state and local taxes for a net rate of approximately \$145 per night. Reservations must be made by using the link on the website. See the website for Group Name and Group Code. Reservations must be guaranteed with a major credit card.

Guest Rooms at both hotels must be reserved before 6:00 AM MDT on April 16, 2012!

The NHSMTTC room block will be closed at that time and tournament room rates will no longer be available. It is *possible* that rooms may still be available at the host hotels after the deadline, but the rack room rates may apply to all late reservations.

Food Options

There are restaurants located in both hotels, as well as a few blocks away at Hotel Andaluz. A few other restaurants are located nearby. Because of the limited restaurant options near the Courthouses and hotels, the New Mexico Host Committee has arranged for meals for purchase for students and coaches at the Hyatt. Please refer to the Ticketed Events section for detailed information. Judges and other volunteers will have meals at the District Court.

Hotel Guidelines

1. All students should be under adult supervision while at the hotel.
2. No incidental services such as long distance, in-room movies, room service and internet access are available upon request at check-in and a credit card will be required to guarantee payment.
3. Check-in is at 3:00 PM and checkout is at 12 Noon.
4. Teams must be checked in and out by a single person; we suggest that either the State Coordinator or the teacher coach manage hotel check-in.

-
5. Schools/organizations will be liable for damage to the hotel committed by their official team members or by those observers and guests who accompany their team to the tournament.
 6. You are a guest, and we request that you conduct yourselves accordingly. Please be considerate of other hotel guests. Do not run or talk loudly in the hallways, slam doors, or engage in other disruptive behaviors.

Security at the Hotel

Below are a few general tips to make your stay at any hotel safer and more enjoyable.

1. Keep your room key with you at all times. Use the paper envelope provided by the hotel to store a key card. Cell phones and credit cards may de-magnetize your key card.
2. Always secure all door locks when in the hotel room.
3. When leaving a hotel room, pull the door shut firmly and double check that it is closed and locked.
4. Always check the peephole to positively identify anyone who knocks on your hotel room door.
5. Do not open your door to someone who knocks unannounced. Always call the front desk to confirm an unexpected visitor's status with the hotel and only open the door if you requested service.
6. Identify the stairwell emergency and fire exits on your floor. Make a mental note about which direction you must turn and approximately how many steps there are to the closest fire stairwell.
7. Observe where the nearest house telephone is located in case of an emergency.
8. Make sure all windows and sliding doors in the room are secured.
9. Leave one light on inside the room if you will return after dark.
10. Do not invite strangers to your room.
11. Do not draw attention to yourself by displaying large amounts of cash or expensive jewelry.
12. Do not leave cash or other valuables unsecured in a hotel room.
13. Keep your luggage closed and locked when you are out of the room.
14. Note if hotel security locks certain access points after dark. Plan to use the main entrance upon return to the property after dark.



NATIONAL HIGH SCHOOL MOCK TRIAL CHAMPIONSHIP



Registration and Information Desk

All team registration materials must be picked up on-site at the Registration and Information Desk at the Hyatt and signed for by the State Coordinator or designee. No coach, student or other spectator may pick up registration materials.

The Registration and Information Desk is located on the 2nd floor (mezzanine level) of the Hyatt Regency Albuquerque. No tickets or other competition items will be available for sale at the Registration and Information Desk.

All tournament attendees are welcomed to visit the Registration and Information Desk to ask questions about any tournament-related event. Volunteers will be on duty at the times indicated below to assist attendees with tournament-related matters.

All event tickets for the official mock trial team, as well as all other tickets or tournament items ordered with your online registration will be included in the team boxes to be claimed at by State Coordinators or official designees at the Registration and Information Desk. The hours of operation will be posted on-site at the hotel and are currently scheduled as reflected below.

Please note: the schedule for Friday and Saturday is subject to change at the discretion of the Host Director.

Wednesday, May 2	12:00 PM to 6:00 PM
Thursday, May 3	9:00 AM to 6:00 PM
Friday, May 4	7:00 AM to 9:00 AM and 3:00 PM to 5:00 PM
Saturday, May 5	7:00 AM to 9:00 AM and 4:00 PM to 6:00 PM
Sunday, May 6	8:00 AM to 12:00 Noon

Hyatt Hotel Meeting Space



Practice rooms are located on the 2nd floor (mezzanine level) of the Hyatt Hotel in the Fiesta and Enchantment Ballrooms. Most meetings will take place in Sendero I, II, or III on the lower level. Handicap access is somewhat limited to this area and will require persons to exit the hotel at the main entrance, turn left, and left again into the 4th Street mall area and then to re-enter the hotel from there. Inform the Host Director when you register online if you will need assistance. NHSMTC Board Meetings and Hospitality Suite are located in the Sierra Room on the 19th floor. Meals and social events are scheduled in the Pavilion Ballrooms.

Tournament Schedule

TUESDAY, MAY 1, 2012

3:00 – 8:00 PM Team Hotel Check-In, *Hyatt, Pavilion Landing*

WEDNESDAY, MAY 2, 2012

7:00 AM – 10:00 PM Team Practice Rooms by reservation only, *Hyatt, Fiesta I – IV, Enchantment A - F*

12:00 – 6:00 PM Team Competition Registration, *Hyatt, Pavilion Landing Office*

3:00 – 8:00 PM Team Hotel Check-In, *Hyatt, Pavilion Landing*

5:00 PM – 9:00 PM Transportation to/from the Hyatt Hotel to Old Town

3:00 – 8:00 PM Team Hotel Check-In, *Hyatt, Pavilion Landing*

THURSDAY, MAY 3, 2012

7:00 AM – 7:00 PM Team Practice Rooms by reservation only, *Hyatt, Fiesta I – IV, Enchantment A - F*

7:30 AM – 1:00 PM NHSMTTC Board of Directors Meeting, *Hyatt, Sierra Vista*

9:00 AM – 6:00 PM Team Competition Registration, *Hyatt, Pavilion Landing Office*

12:30 – 6:00 PM Team Photos, *Hyatt, Pavilion I*

1:00 – 2:00 PM Coordinators' Roundtable, *Hyatt, Sendero I*
Facilitator: René Garner, MS

2:00 – 4:00 PM Coordinators' Business Meeting, *Hyatt, Sendero I*
Facilitators: NHSMTTC, Inc. Board of Directors

4:30 – 5:30 PM Coaches' Orientation, *Hyatt, Sendero III*
Facilitators: Paul Kaufman, PA, and Larry Bakko, WI

4:30 – 5:30 PM Timekeepers' Orientation, *Hyatt, Sendero II*
Facilitators: Stacy Rieke, GA, and Laura Wesley, CA

4:30 – 5:30 PM Courtroom Liaisons' Orientation, *Hyatt, Sendero I*
Facilitator: David Berlin, NM

5:00 – 8:00 PM Accommodation Round if needed, *Hyatt, Sage*

5:00 – 9:00 PM Transportation to/from the Hyatt Hotel to Old Town

7:00 – 10:00 PM Team Pin Exchange, *Hyatt, Grand Pavilion*
9:00 - 11:00 PM Hospitality Suite, *Hyatt, Sierra Vista (snacks, cash bar)*

FRIDAY, MAY 4, 2012

6:30 AM Postings for Round 1, *Courthouses, DoubleTree, Hyatt*
6:30 – 7:45 AM Breakfast-Teams, *Hyatt, Grand Pavilion*
7:00 – 9:00 AM Registration/Information Desk, *Hyatt, Pavilion Landing*
7:30 – 8:30 AM Breakfast-Judges, Courtroom Liaisons, Volunteers, *District Court Jury Assembly Room*
7:30 – 8:30 AM Judges' Registration/Orientation, *District Court Jury Assembly Room*
7:45 AM Teams begin staggered entry into District and Metro Courthouses
9:00 - 11:30 AM Round 1 of Competition, *District and Metro Courthouses*
11:30 AM – 12:45 PM Lunch-Teams, *Hyatt, Grand Pavilion*
12:00 – 1:00 PM Lunch-Judges, Courtroom Liaisons, Volunteers, *District Court Jury Assembly Room*
12:00 – 1:00 PM Judges' Registration/Orientation, *District Court Jury Assembly Room*
1:00 PM Postings for Round 2, *District and Metro Courthouses*
1:30 - 4:00 PM Round 2 of Competition, *District and Metro Courthouses*
3:00 – 5:00 PM Registration/Information Desk, *Hyatt, Pavilion Landing Office*
5:00 – 9:00 PM Transportation to/from the DoubleTree Hotel to Old Town (adults only)
6:00 – 8:00 PM Judges' Reception by invitation only Albuquerque BioPark, Celebration Garden
8:00 – 10:00 PM Team Karaoke and Game Night, *Hyatt, Grand Pavilion*
8:00 – 10:00 PM Hospitality Suite, *Hyatt, Sierra Vista (snacks, cash bar)*

SATURDAY, MAY 5, 2012

6:30 – 7:45 AM Team breakfast, *Hyatt, Grand Pavilion*
6:30 AM Postings for Round 3, *Courthouses, DoubleTree, Hyatt,*

SATURDAY, MAY 5, 2012, continued

7:00 - 9:00 AM	Registration/Information Desk, <i>Hyatt, Pavilion Landing Office</i>
7:30 - 8:30 AM	Breakfast-Judges, Courtroom Liaisons, Volunteers, <i>District Court Jury Assembly Room</i>
7:35 - 8:30 AM	Judges' Registration/Orientation, <i>District Court Jury Assembly Room</i>
9:00 - 11:30 AM	Round 3 of Competition, <i>District and Metro Courthouses</i>
11:30 - 12:45 PM	Lunch-Teams, <i>Hyatt, Grand Pavilion</i>
12:00 - 1:00 PM	Lunch-Judges, Courtroom Liaisons, Volunteers, <i>District Court Jury Assembly Room</i>
12:00 - 1:00 PM	Judges' Registration/Orientation, <i>District Court Jury Assembly Room</i>
1:00 PM	Postings for Round 4, <i>Courthouses, DoubleTree, Hyatt</i>
1:30 PM - 4:00 PM	Round 4 of Competition, <i>District and Metro Courthouses</i>
3:00 - 5:00 PM	Registration/Information Desk, <i>Hyatt, Pavilion Landing Office</i>
3:45 PM	Championship Round Panel to US District Court <i>Rio Grande Room</i>
4:00 - 4:30 PM	Announcement of National Finalists, <i>US District Courthouse Courtyard</i>
4:30 - 7:00 PM	Championship Round, <i>US District Courthouse, Rio Grande Room with video broadcast in Jury Assembly Room for overflow</i>
8:00 - 12:00 AM	Awards Gala and Dance, <i>Hyatt, Grand Pavilion</i>
9:30 - 12:30 AM	Hospitality Suite, <i>Hyatt, Sierra Vista (snacks, cash bar)</i>

SUNDAY, MAY 6, 2012

8:00 - 10:00 AM	Registration/Information Desk, <i>Hyatt, Pavilion Landing Office</i>
12:00 PM	Hotel Check-Out, <i>Hyatt and DoubleTree Hotels</i>

Meetings

National Board of Directors Meeting

Thursday, May 3, 7:30 AM - 12:00 PM, *Hyatt, Sierra Vista*

Meetings of the Board of Directors are restricted to board members and those who have business before the board.

State Coordinator's Round Table

Thursday, May 3, 1:00 - 2:00 PM, *Hyatt, Sendero I*

This round table discussion is a voluntary activity for State Coordinators. Participation in this event allows State Coordinators to meet and greet one another and to discuss topics of interest related to state mock trial programs. It's a great opportunity to learn new things, meet new people and find out what's going on with mock trial programs nationwide.

State Coordinator's Business Meeting

Thursday, May 3, 2:00 - 4:00 PM, *Hyatt, Sendero I*

This is the annual, mandatory business meeting for all State Coordinators or designees and members of the National Board of Directors, who are in attendance at the national tournament. A variety of topics are covered and elections are held to fill board seats at this yearly meeting.

Timekeeper Orientation

Thursday, May 3, 4:30 - 5:30 PM, *Hyatt, Sendero II*

This is the mandatory orientation meeting for any student designated as an official timekeeper (see Rule 1.4). Additionally, one coach per team may attend but seating is limited and students will be accommodated first.

Coaches' Orientation

Thursday, May 5, 4:30 - 5:00 PM, *Hyatt, Sendero III*

This is the general orientation meeting for the national tournament. At least one coach from each state champion team should plan to attend this important meeting at which tournament logistics, last-minute schedule changes and other information including the Power-Match scoring system. Please note: There will be no discussion of the case. The meeting is open to all coaches and adult observers who are requested to impart the information to their teams.

Courtroom Liaison Orientation

Thursday, May 3, 4:30 - 5:30 PM, *Hyatt, Sendero I*

This is the orientation for volunteers who will serve as liaisons throughout the two days of competition.

Championship Trials

All teams will participate in two preliminary rounds on Friday, May 4th and two preliminary rounds on Saturday, May 5th. Round 1 (Friday morning) pairings will be determined by random draw. Power matching, as described in Rule 5.6 of the Mock Trial Rules of Competition, will be applied in all subsequent preliminary rounds. After completing four preliminary rounds of competition, the two top-ranked teams will participate in the National Championship round on Saturday afternoon.

Rules

The Rules of Competition and Rules of Evidence used during the National High School Mock Trial Championship are online at both www.2012nationalmocktrial.org and www.nationalmocktrial.org. Participants in the national tournament must adhere to both the letter and spirit of the rules at all times.

Code of Ethical Conduct

Each team competing in the National High School Mock Trial Championship is required to sign the *Code of Ethical Conduct*. The *Code* is available in the Registration section of the website. It must be completed, signed and submitted with your payment to arrive by the registration deadline.

Observer Etiquette During a Trial Round

Rule 4.12 governs communication during a trial round. Rule 4.13 governs viewing a trial.

With those rules in mind, we remind observers that a mock trial competition round is a presentation. Generally, when an audience views a play or a musical concert, they are strongly encouraged to display appropriate etiquette. In that spirit, we strongly encourage all participants and observers to display appropriate etiquette, as well. The students competing in this tournament have worked very hard to perfect their presentations. Noise and movement from the gallery is distracting both to the students and to the judging panel members whose sole focus should be on the teams whose presentations they are scoring. Therefore, the New Mexico Host Committee requests that all spectators (including coaches) exhibit appropriate etiquette for during the trials as described below.

1. Observers should silence all electronic devices prior to the beginning of the round.
2. Observers should NOT accept or make phone calls, accept or send text messages or use any type of electronic device inside the courtroom during a round.

3. Observers should refrain from talking during a round.
4. Once a round begins, observers should keep their seats until the round concludes.
5. If an observer needs to exit the courtroom, s/he should do so in an unobtrusive manner and should WAIT until a break in the action (i.e., between witnesses or between portions of the trial) before exiting or reentering the courtroom.
6. Observers awaiting the end of the round in the hallway should keep mindful of talking as the doors to the courtroom are not soundproof.
7. Small children, food and drink should not be brought into the Courthouses.
8. The State Coordinator or designee and team coaches are responsible for conveying this information to all observers attending the national tournament with their teams. Your cooperation and assistance will be greatly appreciated by the teams, the judges and the Host Committee.

Team Rosters

Team Roster forms are contained in the Case Materials section of the website. Pursuant to Rule 3.5 of the Mock Trial Rules of Competition, teams must exchange copies of the Team Roster Forms and copies must also be provided to all members of the judging panel before the start of each round of competition (1 presiding; 3 scoring for each of four preliminary rounds; and, 15 total for the championship round). Teams are to bring an adequate number of copies of this form for the entire tournament. Copy facilities are not available at the Courthouse.

Team Codes

Team code badges will be included in the materials picked up by the State Coordinator or designee at the Registration and Information Desk on Wednesday or Thursday. The codes letters—and not school or state names—will be used to identify teams during the National Championship. Codes are used to insulate judging panel volunteers from identifying the teams they judge. All official team members, including students, teacher and attorney coaches and State Coordinators or their official designees must wear team code badges at all times in the Courthouse. In addition, teams should never identify themselves by school name or state to a judging panel volunteer at any time for any reason during the tournament weekend.

According to Rule 4.13, while in the Courthouse **NO ONE** is permitted to wear anything that would reveal the name of her or his school, state or territory. This includes letter jackets and all other clothing or related accessories. It is not a violation of any rule for opposing teams to know your school or state

name, but it is well within the rights of each individual team to choose not to disclose this information to a competitor. Remember, though, that part of the fun of the tournament is socializing with and getting to know members of the other teams attending the tournament.

Power-Matching

The system of scoring called "power-matching" will be used during the 2012 NHSMTTC in Albuquerque. It will be discussed in detail during the Coaches' Orientation session on Thursday, May 3. See Rules 5.3 through 5.6 for more information about the scoring. Questions about power-matching should be submitted online and answers will be posted on the website.

Championship Finalist Announcement

The announcement of the two teams that will advance to the championship round will be made after the conclusion of the fourth preliminary round on Saturday afternoon. The announcement will take place in the courtyard of the US District Court at the northeast corner of 4th and Lomas. Immediately at the conclusion of the round please exit the Courthouse and make your way to the courtyard area.

Ticketed Events

The ticket prices listed below include the food, servers, equipment, space rental, decorations and/or entertainment. Menus for all social events and meals are available on the website.

Team Pin Exchange

Attendance at this event is restricted to STUDENTS and COACHES only. Students who are not registered as part of the official team must purchase tickets for this event. A traditional New Mexican buffet dinner will be served, including beverages and dessert. Please see the website for menu.

Location: Hyatt, Pavilion Ballroom

Date/Time: Thursday, May 3, 7:00 - 10:00 PM

Ticket Cost: \$25

Suggested Attire: Casual

Awards Gala and Dance

Attendance at this event is open to all; however, seating is limited and once available tickets have been sold, no others will be issued. The top ten teams and outstanding witnesses and attorneys as selected by the judging panels will be recognized. Desserts and beverages will be served. The Gala will be followed by a dance with DJ.

Location: Hyatt, Pavilion Ballroom

Date/Time: Saturday, May 5, 8:00 PM – 12:00 AM

Ticket Cost: \$15

Suggested Attire: Dressy

Team Breakfasts

Attendance at these events is limited to students and coaches. Please see the website for menus.

Location: Hyatt, Pavilion Ballroom

Date/Time: Friday, May 4, and Saturday, May 5, 6:30 – 7:45 AM

Ticket Cost: \$15 per day (The Host Committee is underwriting a portion of the cost for each meal.)

Team Lunches

Attendance at these events is limited to students and coaches. Please see the website for menus.

Location: Hyatt, Pavilion Ballroom

Date/Time: Friday, May 4, and Saturday, May 5, 11:30 AM - 12:45 PM

Ticket Cost: \$20 per day (The Host Committee is underwriting a portion of the cost for each meal.)

Non-Ticketed Events

Team Karaoke Night

This event is provided by the Host Committee to give teams a place to gather and relax. No food or beverages will be served, but water stations will be available, a DK with Karaoke Machine will be on hand, and decks of playing cards for use in the room will be placed on the tables.

Location: Hyatt, Pavilion Ballroom

Date/Time: 8:00—10:00 PM

Suggested Attire: Casual

Judging Panel Reception

This event is By Invitation Only.

Location: Albuquerque BioPark Celebration Garden

Date/Time: Friday, May 4, 6:00 - 8:00 PM

Suggested Attire: Business Dress

Metro, District and US District Courts

COMPETITION TEAM MEMBERS, COACHES AND JUDGING PANEL
VOLUNTEERS HAVE FIRST PRIORITY WHEN GOING THROUGH THE
SECURITY CHECKPOINTS. ALL OTHER OBSERVERS SHOULD STAY TO THE
REAR OF THE SECURITY LINES AND ALLOW COMPETITION
PARTICIPANTS THROUGH FIRST.

Team match-ups and courtroom assignments will be posted OUTSIDE the District Court in the courtyard. **PLEASE** do not enter any Courthouse until you are certain you are entering the correct building. Rooms at the District Court (the building with the blue roof) will be preceded by a “D” and rooms at the Metro Court (the building with the giant scale in front) will be preceded by an “M.”

Courthouse Security is a Serious Matter

People who crack jokes about what they may or may not be carrying will delay the process, embarrass the prankster, and may lead to action by the Court Security Personnel who have NO sense of humor about these matters. Failure to comply with the Court policies described below may result in exclusion from the Courthouse.

All participants in the National High School Mock Trial Championship are required to strictly adhere to the policies set down by the Courts. Any violation of these policies by a team or an individual participating in the National High School Mock Trial Championship may cause that team or individual to be barred from the Courts.

All participants and observers should bring photo ID with them when going to any of the Courthouses. You will need ID at two of the buildings, but not at the third; however, you will not know to which building you are assigned until you actually get to the Courthouse, so bring the ID with you to avoid having to return to the hotel for it. Your patience and cooperation during the security process will be greatly appreciated!

Thank you for your careful attention to this important matter.

Every person entering the Courthouses must remove her or his belt and any other clothing or accessory that may set off the metal detectors. All items brought into the building must pass through the x-ray scanner for screening. To pass through security, everyone must empty pockets of everything. This includes keys, change, wallets, cell phones and other items. At the Metro and US District Court, NO cell phones are allowed in the building. Also, DO NOT bring any of the following items to the Courthouses.

- Weapons of any kind (including pocket knives, scissors, etc.)
- Sharp metal objects (including nail files, nail clippers etc.)
- Large metal jewelry or other accessories

Teams will receive a box with their registration materials at check-in. Teams should place all of the team members’ belts and other items to be scanned in this box for scanning *before* entering the Courthouse. Then when you enter the building, simply place the box on the security belt and wait to pass through the scanner until instructed to do so by Court security personnel. This

will speed up the security screening process.

Cameras and Video Equipment

With the exception of that used by official photographers for the event, no camera or video equipment of any kind is permitted in any of the Courthouses on Friday, May 4. The championship round will be professionally video-taped and available for sale from the 2012 NHSMTC website. You may bring cameras to the District Court on Saturday, May 5, but cameras are never allowed in either the Metro or US District Courts.

Please Remember There Will Be No:

1. Food or *drink inside the courtrooms.
2. Use of the stairwells to move between floors during the competition- elevators must be used to move between floors. In someone enters a stairwell, they cannot exit because the door is locked from the inside and use of the stairwells unless there is an emergency-will set off alarms.
3. Smoking in the building or anywhere on Courthouse properties. The City of Albuquerque strictly prohibits smoking on City property.
4. Rearranging of the furniture in the courtroom.
5. Rearranging, moving or removing equipment, materials or paperwork used by court personnel.

* At District Court, team members only may bring sealed water bottles; at Metro Court pitchers and cups will be available on the trial tables.

Please Ensure the Following:

1. Give proper respect to the trial sites, including courtrooms, common areas and restrooms.
2. Place trash in an appropriate receptacle and leave the courtrooms in BETTER shape than they were when you arrived.
3. Turn off cell phones and other PDAs during competition rounds— remember, NO cell phones at Metro or US District Courts!
4. You know and communicate to your team members and observers the location of emergency exits and evacuation routes, in case of an emergency.

General Security Information

Out and About in Albuquerque

The following are common-sense safety tips for any traveler in any city.

1. As a pedestrian, walk confidently and stay alert-be aware of the people around you at all times.
2. Know as much about your destination as you can before you leave on your trip, including the name and address of where you are staying.
3. For emergency assistance of any kind, dial 911 from any phone.
4. Do not discuss travel plans or other personal matters with strangers.
5. Upon arrival, get your bearings, and note locations of well-traveled, well-lit areas where you could obtain assistance if necessary.
6. Use up-to-date area maps and travel main roads.
9. Do not go out alone: explore the city at a minimum in pairs, and be sure that someone in your group knows where you are at all times.
10. If you think you are being followed, turn around and look for the nearest building for help, or cross the street and walk in the opposite direction.
11. Carry a minimal amount of cash. Use travelers' checks and credit cards whenever possible. Record their identification numbers, and keep that record in a separate, safe place. Most banks do not offer foreign currency exchange unless you have an account with them. Travelers' checks are widely accepted.
12. Always carry purses, wallets, hotel keys and car keys securely. Do not leave purses on chairs, under tables or on bathroom hooks.
13. Be observant, and always report any suspicious activity to law enforcement, security officers, or hotel personnel.
14. Always lock your car, whether parked or traveling. When parked, keep valuables out of sight. At night, park in well-lit areas.
15. In the unlikely event you are confronted by an assailant do not resist demands for your valuables.

Case Materials and Rules

2012 Criminal Case

The case and rules will be posted online on April 1 at 12:01 AM MDT. The Host Director will send an e-mail to the State Coordinators of all registered teams to advise them that the materials are available.

Case and Rules Questions and Answers

Teams may submit questions beginning on April 1 and ending on April 19 at 12:00 noon. The proper procedure for submitting a question appears below.

1. Case and rules questions must be submitted online the website. Only the State Coordinator or designee may submit questions on behalf of a state champion team. Remember—there is to be only one point of contact per state. The New Mexico Host Committee will process only those case and rules questions submitted.
2. Answers will be posted online weekly on Fridays
3. The final Question and Answer Report will be posted online by 5:00 PM MDT on April 23.
4. The fact that the New Mexico Case Committee made corrections or clarifications to the case materials at any point during the national championship season is not relevant during a trial round. Teams are to assume that responsibility for typos, etc. listed in the Question and Answer Report lies with the Case Committee and not with a particular witness. The clean, corrected copy of the materials that will be posted by April 25 is to be considered the first and only version of these materials submitted by any party in this action when trying this case in a competition round.

Registration Forms

All forms are posted online. You will need Adobe Acrobat Reader 9.0 or higher to use the fill able forms that appear as PDFs on the website. You can download a free Reader upgrade at www.adobe.com. The forms include the following.

1. Team Registration Form—REQUIRED
This form is to be submitted online and includes sections to (1) order tickets for social events and meals for official team members; (2) to order tickets social events and meals for non-official team members and others; and, (3) to order T-shirts.

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2. Media Interest Form
 3. Team Hotel Registration Form—REQUIRED
This form is to be completed and submitted to the Center for Civic Values *AFTER* you have made your reservations with the Hotel.
 4. Code of Ethical Conduct—REQUIRED
This form is to be printed, completed and submitted with your payment.
 5. Team Observer Registration Form—REQUIRED, if people associated with your team are attending the championship.
 6. Travel Information Form—REQUIRED
 7. Video/Photo Release Form
This form is to be printed, completed, and signed by the parent or guardian of each student on your team and submitted with your payment.
 9. Team Photo Order Form
This form is to be printed, completed and taken to your reserved photo time, if applicable.
 10. Request for Scheduling Accommodation for Religious Reasons
This form is to be printed, completed and submitted by April 15, 2012, if applicable.

Competition and Team Photos

An online calendar for scheduling team photo times will be available by April 1. If you are unable to keep your appointment, make-up photos will be taken at the discretion of the photographer, if his schedule permits.

Championship Round Video

A video of the 2012 National Championship round will be available for sale following the tournament.